



Women's Resource Center
"THE CONNECTION"
Volunteer Application

Personal Information

Last Name	First Name	E-mail
Address	City	Zip
Home Phone	Cell Phone	Work Phone
Age	Birthday	Today's Date

Availability

How many hours per week/month would you like to volunteer? _____
 Please check the boxes below to indicate what days and times are generally best for you.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Please Circle Your Area(s) of Interest

- Front Desk Client Assistance
- Administrative Assistance

Which office are you available to volunteer in?

- Fort Collins Loveland Both

Are you available to volunteer on a regular basis?

- Yes No

Are you bilingual? If so, in what language?

Would you be willing to use your car as part of your volunteering?

- Yes No

Do you have any needs that require special accommodations?



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How did you learn about the Women's Resource Center?

Why is it important to you to volunteer for the Women's Resource Center?

What do you feel are your greatest assets?

What are your personal goals for the next five years?

In what areas do you wish to gain more experience and how can the Women's Resource Center help?

Volunteers are vital to our organization. If chosen as a volunteer for the Women's Resource Center are you willing to make a strong commitment to dedicated volunteering? Please explain.



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Experience: Please check all that apply

- **Client Relations**
 - Telephone
 - Reception/Greeting
 - Community Resources and Referrals
- **Administrative/Clerical**
 - Filing
 - Mass Mailings
 - Word Processing
 - Excel
 - Access
 - Publisher
 - Internet
 - Other
- **Publicity**
 - Fundraising
 - Graphic Design
 - Event Coordination
 - Photography
 - Public Relations
 - Public Awareness
- **Handiwork**
 - Painting
 - Carpentry
 - General Repairs
 - Electrical
 - Other

Please respond below based on your interest level with each of the following:

	Very Interested	Generally Interested	Somewhat Interested	Not Interested
Referring & Scheduling Clients				
Daily Visitor Relations				
Long-Term Volunteering				
Special Events				
Clerical Duties				
Translation				
Transporting Clients				
Data Entry				
Research				



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Please respond below based on your comfort level with each of the following:

	Very Comfortable	Generally Comfortable	Somewhat Comfortable	Not Comfortable
New Situations				
Diversity				
Team Atmosphere				
Answering Phones				
Answering Questions				
Asking Questions				
Leadership				
Communicating with WRC Staff and Volunteers				
Responding to Crisis				
Finding and Using Resources				

For Office Use Only

<p>Date Interviewed:</p> <p>Staff:</p> <p>Placement:</p> <p>FC LV Both</p> <p>Statement of Confidentiality Signed/Received:</p> <p>Liability/Publicity Release Form Signed/Received:</p> <p>Copy of Driver's License and Insurance Form (if applicable):</p> <p>Orientation Training Completed:</p>
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